

Apple Tree Family Child Care is implementing this policy to reduce the risk to children, parents, and staff during the COVID-19 outbreak. We will continue to monitor state and federal guidance, and adjust the policy as warranted. These measures are in addition to those already specified in our parent handbook.

Pickup/Dropoff:

- Please check your child's temperature at home every morning before bringing them to childcare. Do not bring children who have a fever of 100.4°F or higher, cough, sore throat, or runny nose. If a child's temperature is close to 100.4°F, consider keeping your child home, as temperatures often rise as the day progresses.
- Parents/guardians should not enter the building when dropping off and picking up children. Please come to the door and ring the childcare doorbell (the larger white button) if we do not see you. If multiple parents arrive at the same time, please maintain at least 6 feet social distance while waiting to sign your child in/out.
- Please wear a mask when approaching the door. Staff may ask you to briefly remove your mask at pickup time if necessary to positively identify the person picking up a child.
- We recommend that the same person drop off and pick up children each day.
- We will sanitize the sign in computer before giving it to parents. Each family will be given a touchscreen stylus that they may choose to use for sign in/out.
- We will visually assess children at drop-off time and perform temperature checks throughout the day.

Hand Washes

- All children and adults will wash hands upon arrival, before and after meals and snacks, after outside time, after using the restroom or being changed, after nose blowing and sneezing, after contacting bodily fluids, before leaving, and any other time a teacher believes it is prudent.
- Teachers will supervise hand washing for all children and will wash the hands of children who are not able to do it thoroughly themselves.
- Children and teachers should not touch their eyes, nose, or mouth with unwashed hands.

Mealtime

- A teacher will clean and sanitize tables after each use.
- Children will be spaced farther apart while eating.
- Children are not permitted to share food with others.

Masks / Social Distancing / Hygiene

- Adults and children ages 5 and older must wear a mask that fully covers the mouth and nose while indoors in the licensed childcare space, except while working alone or eating. Masks must be of a design and size such that they fit snugly on the wearer's face and do not move out of place.
- Children will be spaced farther apart during table work.
- No circle time.
- No story time around the rug. Other locations are okay if reasonable distance between children can be maintained.
- Go outside more often when practical.

- Teachers will not ask children to stand in line.
- Promote good cleanliness habits regarding sneezing, coughing, and touching their face.
- We encourage all staff, parents, and children to wear a mask when going to public places, and to observe social distancing and other safety practices recommended by the CDC, Washington State Health Department, and other relevant authorities.

Cleaning

- Teachers will immediately remove any toy that has contacted a child's mouth.
- Open windows when practical.
- Sanitize all toys and fixtures after closing each day.
- Clean and sanitize the changing table between each change.

Travel

- Children must wait 14 days before returning to daycare after traveling outside of Washington state.

Illness

- Please notify us right away if your child or any close contacts have been diagnosed with COVID-19.
- Do not bring a child to childcare under any of these circumstances:
 1. Child has been in close contact with anyone suspected or confirmed to have COVID-19 within the last 14 days.
 2. Child has been given any fever reducing medication or pain relievers before coming to care.
 3. Child or any household member has experienced any of the following symptoms that are not attributable to another condition within the past 10 days:
 - A cough
 - Shortness of breath (not associated with exercise) or difficulty breathing
 - A fever of 100.4°F or higher or a sense of having a fever
 - A sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion/running nose – not related to seasonal allergies
 - Unusual fatigue
 4. Child is showing any other signs of feeling unwell, even if they do not specifically have the symptoms identified above.
- The same requirements for children also apply to staff.

When can children return to childcare after illness or suspected exposure?

- If you believe your child has had close contact to someone who has COVID-19, but your child is not showing signs of illness:

The child should stay home until 14 days have passed. Parents should watch the child's health for signs of fever, cough, shortness of breath, and other COVID-19 symptoms during this time.
- If your child has had symptoms from the list above (point 3 under the "Illness" heading), they can return to the program when:

At least 3 days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath;

AND

At least 10 days have passed since symptoms first appeared.

OR

It has been at least 3 days (72 hours) since recovery AND a health care professional provides a note stating explicitly in writing that 1) the student does not have suspected or confirmed COVID-19 AND 2) that the student may return to childcare. Medical advice given verbally does not meet this requirement.
- If your child shows signs of feeling unwell, but does not have any of the symptoms from the list above (point 3 under the "Illness" heading):

The child should stay home until 2 days (48 hours) have passed after symptoms subside.

What to do if children or staff develop signs of COVID-19 on site

- The affected individual will be moved to an area away from others until they can leave. Parents will be called to pick up the child immediately.
- The person picking the child up will be given instructions regarding when the child may return to childcare and will be asked to notify us immediately if the child is diagnosed with COVID-19.
- If a student or staff member tests positive for COVID-19, we will close for 14 days.

Tuition Credit for Illness or Closure

- If we close due to a student or staff member testing positive for COVID-19, we will give all families a tuition credit based on the number of business days affected.
- If an individual child is required to stay home due to illness under this policy, we will give that child a 50% tuition credit based on the number of business days affected in excess of what would be required under our standard illness policy.
- Tuition credits will be applied as a discount toward the next month's tuition.

COVID-19 Health Policy Parents Agreement

Child's Full Name: _____

Each parent, guardian, or other person who will drop a child off at childcare must agree to the following:

Agreement

By signing this agreement, I confirm that I have read the current version of Apple Tree Family Child Care's COVID-19 Health Policy in its entirety. I understand my obligations as a parent or guardian under the policy, and I agree to abide by all provisions of the policy.

Parent/Guardian's Full Name: _____

Signature: _____ Date: _____

Parent/Guardian's Full Name: _____

Signature: _____ Date: _____